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Headteacher: Mr M Rayner BA(Hons) NPQH

22<sup>nd</sup> May 2020

Dear Parent/Carer,

Today marks the end of an unprecedented half term, I hope that you all remain safe and well. During this term, we have had to find new ways of working as a community. This will develop further over the next half term. The work for students to complete after half term; week commencing Monday 1<sup>st</sup> June has been uploaded to our website: <https://www.stmca.org.uk/key-information/closure-guidance>.

### Half Term

School will be closed on Bank Holiday Monday 25<sup>th</sup> May, but then open again the rest of the week for key worker students only. Students will need to bring their own food and drink during this week as the kitchen will not be open.

We do not expect students to be checking their school email account over half term. After half term we will be continuing with online learning for Year 7-9 but increasing the use of the Microsoft Teams Learning Platform. Students will have noticed that they have been added into Microsoft Teams by their class teachers.

### 1<sup>st</sup> June

In the week commencing 1<sup>st</sup> June, we have asked students in Year 10 and 12 to attend school at a designated time during the week to support their remote learning. Distance learning can be a challenge; therefore we intend to help our students overcome these barriers. After the training, there will be a significant increase in the use of the Microsoft Teams Learning Platform.

### Microsoft Office and Microsoft Teams Apps

Any students that have yet to download the free Microsoft Office and Microsoft Teams apps to their computer or digital device including mobile phones should do so over half term. Guidance including videos are available on the school website.

Have a safe half term break,

Yours sincerely

Mr M Rayner  
Headteacher

